

**Minutes of the Carlisle Board of Health
June 10, 2008**

Present: Board Members Jeffrey Brem (Chairman), Bill Risso, Chris Deignan, Leslie Cahill; also present: Linda Fantasia (Agent), Rob Frado (TCG), Laura Sholten (*Carlisle Mosquito*)

BOARD REORGANIZATION – The following slate of officers was nominated: Chairman - Jeff Brem; Vice-Chairman – Chris Deignan, Clerk/Treasurer – Bill Risso. Nominations were closed. It was moved (Risso) seconded (Cahill) to accept the slate of officers as presented. Motion passed 4-0-0.

MINUTES – It was moved (Risso) and seconded (Deignan) to approve the minutes of March 11, 2008. Motion passed 4-0-0. It was moved (Cahill) and seconded (Risso) to approve the minutes of March 25, 2008. Motion passed 4-0-0. It was moved (Deignan) and seconded (Risso) to approve the minutes of April 8, 2008. Motion passed 3-0-1 (Cahill was not present and abstained). It was moved (Risso) and seconded (Cahill) to approve the minutes of April 22, 2008. Motion passed 4-0-0. It was moved (Risso) and seconded (Deignan) to approve the minutes of May 20, 2008, as amended. Motion passed 4-0-1 (Cahill was not present and abstained).

BILLS – The bills included Clean Harbors (\$4800); Animal Inspector Stipend (\$1000). It was moved (Risso) and seconded (Deignan) to approve the bills as presented. Motion passed 4-0-0.

TECHNICAL CONSULTING GROUP – the Board reviewed the proposed three-year contract and made some minor editing revisions. Risso asked about a back up engineer. Frado explained that his partner is Gerry Sverdlin. He is the alternate but is presently working out of the country. Risso asked about the Concord Health Dept as an emergency backup. The Board agreed that engineering services were included in the intermunicipal agreement with a rate of \$54/hr. Due to limited staffing, however, arranging for services may be difficult. The Board asked Frado to consider an arrangement for coverage with another engineer on a per diem basis. Frado agreed to look into it. The Board reserves the right to approve the back-up staff. Frado agreed to update Exhibit E and D. The contract specifies a lump sum, but the Board agreed this was not practical and should be omitted. The Board agreed to do a cost analysis of fees and expenses at some point in the future.

The Board then discussed requiring a Registered Professional Engineer to sign off on plan reviews. Frado said that Sverdlin is a P.E. but travels for work and may not be available. The Board asked Frado to check the criteria required by the Board of Professional Licensure and Registration as to how plan reviews should be signed-off and by whom. This could be important if the town had to defend a decision in court.

103 MEADOWBROOK ROAD – illegal accessory apartment. Daria Smith, owner, appeared before the Board. Her ex-husband had renovated and was living in a new barn built on the property and he was responsible for obtaining all permits. She is the sole property owner. She has done some renovation to the basement in the main house because of mold and rodents. Cabinets and drywall needed to be replaced. She was unaware that permits had not been obtained for the work. She now is asking the ex-husband to vacate the apartment. She wants to bring the structure into compliance. It was originally intended as a barn. The Board requires that the water supply and sewer lines be removed. The Board suggested she work with the Building and Plumbing Inspectors as to how the work should be done. The Board requires a report when the work has been done.

24 BINGHAM ROAD – a plan submitted to the Conservation Commission shows a paved driveway over the well. The owner was advised that access must be provided to the well. The Board will ask the Well Inspector to check the wellhead and report back. An As-built must be submitted.

WELL TESTING – 37 households had their water tested. Two had coliform and one had E. coli. The three owners were advised to have their systems retested and checked.

COVENTRY WOODS – Fantasia will check on the status of the five public wells and one irrigation well to make sure they were secured. The pump test permit expires 6/24/08. The developer no longer has an agreement to purchase.

ADMINISTRATIVE ASSISTANT – the Board discussed whether the Personnel Board needs to approve an increase in hours for the position. The Board of Health has responsibility to hire, fire, and promote staff. The Board will take this up with the Personnel Administrator, Madonna McKenzie.

WATER QUALITY SUBCOMMITTEE - Current members consist of Michael Holland, Tricia Smith, Steve Hinton, Tony Mariano Sr. and Tony Mariano Jr. The Board would like the committee to meet prior to its next meeting in order to identify future projects for the Board to consider. Well testing results, including the six private wells in the center, which the Board tested for VOC's will be available for their review.

FY08 YEAR END ESTIMATE – the Board reviewed projected year end budget, which will have a small credit. The Board agreed to spend up to \$500 for a storage cabinet for emergency supplies. Brem asked Fantasia to look into the cost of municipal badges. ID badges would help to identify municipal personnel during an emergency. The Board also asked Fantasia to check with the Animal Inspector on future supplies such as disposable boots for barn inspections.

MOSQUITO CONTROL – Brem suggested the Board look into mosquito control. Twice before, town meeting has rejected joining a program. Brem felt that with the increase of West Nile Virus residents may be interested in pursuing some action. Carlisle is a border town for Eastern Middlesex Mosquito Control Program and Central Mosquito Control Program. Fantasia will contact the directors on available programs.

LYME DISEASE – Lyme disease continues to be on the increase in Carlisle. Many residents are not correctly diagnosed until the advance stages of the disease. Brem said the Board should be providing general information to residents about prevention and treatment centers. Fantasia noted that there was a presentation at the Health Fair and a representative from the Lyme Disease Association. The presentation offered three years ago was very well attended. She will do some research on possible speakers.

OLD HOME DAY – the Board agreed to support minor expenditures for the MRC Booth and Cooling Center. The MRC is looking for volunteers to staff both locations.

RECREATION SUMMER FUN PROGRAM – As long as the program does not advertise as a camp, it is exempt from camp licensing. The Board agreed to continue treating the program in this manner. Licensing requirements are forwarded to the Recreation Director so they are aware of what would be required. In the past, they have voluntarily agreed to meet the requirements. Local pools used for swimming lessons are not inspected or licenses. They are considered private pools. They are tested for bacteria.

MASS CASUALTY DRILL – tentatively scheduled for 6/21/08 at 8:00 am.

NEIGHBORHOOD NETWORKS – Mary Zoll of School Street hosted the first neighborhood social. Twenty-seven neighbors attended the pot luck social. Alan Cameron is the backup coordinator. They provided maps of the houses and owners names. They are inventorying supplies and contact information for use during an emergency. This is the first NN activity. The Board hopes to encourage more during the summer months.

ANNUAL GOALS – next meeting.

There was no further business discussed. Meeting voted to adjourn at 9:00 p.m.

Respectfully submitted,

Linda Fantasia
Recorder

Carlisle Board of Health Minutes
Meeting Date: June 10, 2008
Approved: